

**MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY  
JAIPUR**

**Minutes of the 23<sup>rd</sup> Meeting of the Board of Governors**

The 23<sup>rd</sup> meeting of the Board of Governors of the Malaviya National Institute of Technology, Jaipur was held on 23<sup>rd</sup> March, 2012 at 11.30 A.M. in the Board Room of the Institute. The following were present:

1	Prof. K.K. Aggarwal	:	Chairman
2	Prof. Surendra Prasad	:	Member
3	Shri Prem Surana	:	Member
4	Prof. I.K. Bhat	:	Member
5	Prof. Y.P. Mathur	:	Member
6	Dr. Manish Vashishtha	:	Member
7	Dr. P.S. Dhaka	:	Secretary BoG

The other members of the Committee; Nominees of the Ministry of Human Resource Development, Dr. Shobhana Narasimhan and Mr. R.L. Toshniwal could not attend the meeting.

At the outset, the Director welcomed the new Chairman and other members present in the meeting. He stated that during the last 20 years very less expansion in Academic Infrastructures has been carried out in the Institute. Besides this, those available in the Institute were designed and developed for an intake capacity of the around 1500. There has been an increase in the student intake by a factor of about 3 till now and it requires proactive working for improving the facilities in the Institute. The Hon'ble Chairman expressed his pleasure and was appreciative of the efforts and works initiated by the Director towards this. He was confident that with the help and guidance of the eminent members, the Finance Committee/ Board would be able to contribute greatly to the development of the Institute. He further mentioned that it is only possible, if the Director, faculty members and other officials in the Institute work together. The Hon'ble Chairman appreciated the efforts of the Institute and conveyed his total support for all the initiatives taken by the Director. He expressed that with the support of various functionaries the Institute would move ahead to achieve excellence. He clearly expressed that teaching and research are the two most essential responsibilities of any faculty member and it should be ensured that classes are held seriously and without fail. The Hon'ble Chairman requested faculty representatives to extend help to ensure that the classes are held regularly and keep the Board informed of the progress.

The Registrar then took up the agenda items for discussion and the following decisions were taken:

**Item No. 23-1.0: To confirm the minutes of the 22<sup>nd</sup> meeting of the Board of Governors held on 10<sup>th</sup> December, 2011**

The minutes were confirmed

**Item No. 23-2.0: To note the action taken on the decisions made in the 22<sup>nd</sup> meeting of the Board of Governors**

The action taken on various items was noted by the Board. The development on various items based on the action taken on earlier decisions of the Board were intimated to the Board. Some of these are:

- (i) On revocation of HAG pay four Professors have gone to the Court which has issued an interim order of stay on recovery of illegal benefits already drawn by the concerned employees. It was agreed by Prof. Y.P. Mathur, a Board member that the procedures as prescribed by UGC/MHRD were not followed while extending the benefits to the I/C Director (himself) and 8 other colleagues. Upon this the Hon'ble Chairman suggested that Board shall wait for the final decision of the Hon'ble Court.
- (ii) The Board suggested that as the rules have been received by the Institute from MHRD vide letter No. F-33-7/2011`-TS.III dated 14.3.2012. In this regard, the affected faculty members may be requested to withdraw the case and application sought for consideration as per rules now in hand. The Institute should still proceed further even if they don't withdraw the case and applications got from all eligible candidates be considered.

**Item No. 23-3.0: Items for consideration**

***Item No.23-3.1: To confirm the minutes of the 19<sup>th</sup> meeting of the Finance Committee***

The Board decided that the minutes be circulated and comments, if any, received.

*Item No.23-3.2: To consider the minutes the 19<sup>th</sup> meeting of the Building & Works Committee meeting held on 18.3.2012*

The Board noted the minutes and placed them on record.

The Board also looked at the draft Master Plan prepared by the Institute and gave a lot of suggestions. It was suggested that the same be considered and draft master plan be modified accordingly wherever required.

The Board confirmed the award of construction work to Avas Vikas Ltd. as already decided by BWC. The Board also decided any further work be allotted as per established norms and procedures.

*Item No.23-3.3: To consider the minutes 22<sup>nd</sup> meeting of the Senate held on 11<sup>th</sup> February, 2012*

The Board noted the minutes and placed them on record.

*Item No.23-3.4: To consider to approve the roster and category-wise distribution of vacant faculty positions across various departments as per the reservation norms for recruitment at entry level*

The roster prepared by the Committee constituted for the purpose by the Institute was placed on record and approved for implementation. Prof. Surendra Prasad also suggested that in order to give incentive to better performing departments offering more courses, having more students enrolment in courses, having more projects more research output etc., a scheme should be formulated to give them additional positions. Some posts should be kept separate for the same from the total pool of faculty members. This is well within a scope of new RRs. Such Departments may be given more research grants, operating grants, additional faculty positions in future, etc. as may be decided at the Institute level.

The Board also looked at the distribution of faculty position (306 Nos.) on the basis of student strength handled and approved the same. It also noted the distribution of various categories of posts as prepared and placed the same on record.

The Board directed that as the new RRs have been received now and the Institute should go for recruitment of faculty at an earliest (both under special recruitment drive and normal recruitment).

*Item No.23-3.5: To consider & approve awarding adjunct faculty status to relevant existing faculty from various departments towards supporting new programs offered by Departments/Centres due to shortage of regular faculty and provisions for counting of their teaching load*

The Board approved the proposal to have adjunct faculty position for Centres and Departments as it would encourage multidisciplinary as well as interdisciplinary research from within and outside the existing faculty members of the Institute. It was of the view that such faculty members should be given reduced load in their parent department to the extent of additional load taken as an adjunct faculty. The Director was authorized to make necessary arrangement for detailed monitoring and implementing the same in all such cases.

*Item No.23-3.6: To consider and approve the leave rules for employees of the Institute*

The Board noted a few anomalies in the proposal and suggested to put up in next Board meeting with the following suggestions:

- (i) Teaching is the primary responsibility and no leave should hamper or reduce the quality of teaching at any cost.
- (ii) Director is the controlling officer to grant leave of all types. He may authorize any other officer to grant leave of a particular type.
- (iii) Total sanctioned leaves (of all types) shall not exceed 15 in a year and these days have to be compensated with proper records to be maintained and classes rescheduled.
- (iv) Normally no long leave should start or end in the middle of a semester.

*Item No. 23-3.7: To consider the recommendation of the selection committee held from 11.8.2010 to 12.8.2010 of Chemical Engineering and Electrical Engineering Disciplines under open recruitment*

The Board noted that inordinate delay has taken place in implementation of the orders of the Chairman of the Board and ratified the approval of the Chairman BoG. They directed that orders may be issued immediately as enough loss has been caused already due to delay in implementing the decisions of the Chairman of the Board.

*Item No. 23-3.8 To consider to approve increasing of retirement age of Director from the existing retirement age of 65 to 70 years.*

The Board approved the decision

*Item No.23-3.9: To consider & approve withdrawal of the benefit of tuition fee exemption given to girl students of the Institute*

The Board agreed with Finance Committee decision that, the Institute may write a letter to the State Government requesting them to provide funds so that the fee concession can be extended to the new batches of students admitted in MNIT Jaipur, which is otherwise, beyond the scope of NITs. In absence of the approval by the State Government, the proposed withdrawal may be implemented w. e. f. the academic year 2012-13. The existing girl students will continue to get the benefit till the completion of the course but they have to score minimum 60% marks in the examinations.

*Item No. 23-3.10: To consider the request of Dr. M.M. Sharma, Associate Professor, Electronics & Communication Engineering Department*

The Board decided that in future all faculty members, who are appointed as Principals/Directors/VCs in Government Institutions shall be considered for the grant of lien for the period of their appointment, over and above the 10% quota under which faculty members are granted leave by the Board for other reasons (like QIP etc.).

***Item No.23-3.11: Progress of TEQIP Phase - II***

The Board perused and noted the progress in procurement of various types of equipment being made with the TEQIP Fund.

***Item No .23-3.12: Recognition of Diagnostic Centre/clinical laboratory and Eye Hospital***

The Board decided that in future Institute should approve only those Diagnostic Centers/Clinics/Hospitals which are approved under CGHS and are preferably accredited. The accreditation status needs to be reviewed by the Institute on a regular basis.

The Board decided that for the purpose of reimbursement of medical expenses, the Medical Attendance Rules applicable to Central Government employees be followed strictly. Expenses reimbursed should be within the maximum permissible limits under such rules.

***Item No.23-3.13: To Consider and Approve the Rules of "Industrial Consultancy" and 'Sponsored Research'***

The Director was assigned the responsibility of preparing detailed explanatory notes and Chairman was authorized to approve the same. The Board desired that the same shall be done at an earliest.

**Item No.R-23-4.0: Reporting Items**

The items mentioned under the Reporting Items from R-23-4.1 to R-23-4.12 were perused and noted by the Board without any comments except for R-23-4.3 (Regarding Guest Faculty) and R-23-4.8 (regarding DAAD Scholarship to 8 students of the Institute). While perusing R-23-4.3 the Chairman wanted clarification as to for how many hours of classes the remuneration are determined for the Guest Faculty. He was informed that the Guest Faculty will engage 16 hours of classes in a week. On R-23-4.8, the Chairman wanted to know the total number of students in the country who have been awarded the DAAD Scholarship. The figure was not available and the Director assured the Chairman that he would let him know about it later. The Chairman desired that a letter of congratulations from the Director should go to the students for their exceptionally well

achieved award. This will make the concerned students feel encouraged & inspired and will boost his/her enthusiasm.

**Item No. R-23-5.0: Any Other Item(s) with permission of the Chair.**

The Chairman agreed to consider the Table agenda items.

**Item No. T- 23-6.0: Table Agenda**

**T-23.6.1: *Air travel by Airlines other than Air India***

The Board accepted the proposal and desired that the Director may formulate a procedure in this regard on the lines of the proposal in agenda notes which is based on the practice at IISc Bangalore.

**T-23.6.2: *Standing Grievance Committee***

The Board authorized the Director to nominate another competitive lawyer in place of Mr. Rajdeepak Rastogi, who has expressed reservation to be on the Grievance Committee since he is already an Institute Lawyer representing various court cases.

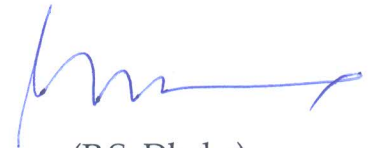
**T-23.6.3: *To consider re-organization of the Non-teaching posts***

The Board accepted the proposal

**T-23-6.4: *Adoption of four tier flexible faculty cadre announced by the MHRD vide its order of 18<sup>th</sup> August 2009 and adoption of Recruitment Rules for faculty NITs as communicated vide MHRD letter No. 33-7/2011-TS.III dt. 14.3.2012***

After comprehensive discussion the item was approved by the Board. The Board accepts to move to 4-tier system as and when approved by MHRD/NIT Council.

The meeting ended with a vote of thanks to the Chair.



(P.S. Dhaka)  
Registrar & Secretary BoG