

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Minutes of 26th Meeting of the Board of Governors

The 26th Meeting of the Board of Governors was held on 30th May, 2013 at 11.30 A.M. in the Conference Board Room of NIT Transit House, Safdarjung Enclave, New Delhi. The following were present:

Prof. K.K. Agarwal	Chairman
Prof. Surendra Prasad	Member
Mr. Yogendra Tripathi	Member
Mr. Rajesh Singh	Member
Mr. Prem Surana	Member
Prof. Y.P. Mathur	Member
Prof. I.K. Bhat	Member
Dr. A.K. Solanki	Registrar I/c & Secretary BoG

The other members of the Board namely Prof. Shobhana Narsimhan, Dr. Manish Vashishtha & Mr. R.L. Toshniwal could not attend the meeting due to other engagements.

At the outset, the Director welcomed the Chairman and other members present in the meeting. The meeting started by taking up the agenda, the Director presented a report detailing the activities and progress the Institute has made since the last meeting was held. Taking note of the progress the Institute has made in all spheres, the members of the Board appreciated sincere and dedicated efforts of the Institute and decided that such report should form part of the minutes henceforth. The Board desired that, after the first two agenda items, i.e. the item about the confirmation of earlier Board meeting and the action taken report on these minutes, there should be an agenda item in every meeting where in a brief report from the Director about the development of the Institute be presented. This may be in addition to the reports of the two departments, by rotation, as already in practice. Further, the request of the institute that the honorarium given to external members for participating in the meeting of various statutory bodies of the Institute may be increased to Rs. 5000 /- per meeting, the same has been approved by the Finance Committee for the consideration of the Board. The Board approved the suggestion. Subsequently, the Register took up the agenda items for discussion and the following decisions were taken.

Item No. 26-1.0: To confirm the minutes of the 25th meeting of the Board of Governors held on 29th October 2012.

The minutes were confirmed.

Item No. 26-2.0: To note the action taken on the decisions made in the 25th meeting of the Board of Governors.

The action taken on various items were noted by the Board. The Chairman desired that while providing the action taken report for items having ongoing implementation, a status report be made part of action taken report to ascertain the progress and achievements of the on going action on earlier decisions.

Item No. 26-3.0: Items for Consideration

Item No. 26-3.1: To consider the minutes of the 22nd meeting of the Finance Committee.

The Board approved the minutes and decided that the same be circulated.

Item No. 26-3.2: To take note of the minutes of the 22nd and 23rd meetings of the Building & Works Committee.

The Board noted the minutes and placed them on record. The Board desired that if any items require action from the Board, then those items may be brought as separate agenda items in the next Board meeting.

Item No. 26-3.3: To take note of the minutes of the 25th meeting of the Senate held on 30.1.2013.

The Board noted the minutes and placed them on record.

Item No. 26-3.4: To consider and approve the recommendations of the Selection Committees for the recently held Faculty Recruitment process.

After making an observation of the reporting of the recruitment process for the posts of Assistant Professor in various departments, as presented by Prof. Manoj Fozdar, Coordinator ACoFAR, the Board approved the recommendations of the Selection Committees for the posts of Assistant Professor in various departments as per respective recommendations of the Selection Committees. The Board deliberated upon the observation made by the visitor's nominee to the Chairman and observed that as he was present in most of the meetings, the recommendations of all Selection Committee meetings be approved. The Board appreciated the efforts of the administration of the Institute. It also suggested to the ministry that presence of Visitors Nominee should be provided for the post of Professor only and not as Assistant Professor and Associate Professor level as in the case of IITs.

Item No. 26-3.5: To consider the case of restructuring of non-faculty cadres of the Institute.

The Board accorded its approval to the proposal.

Item No. 26-3.6: To consider and approve the new formats for Performance Appraisal Reports (APARs) of different cadres of the Institute.

The Board approved the new formats prepared to evaluate the performance of Supervisory Staff (Asstt. Registrar/AAO/Asstt. Librarian/SO/ASA/AEn/ Scientific Officer/ Senior Scientific Officer etc.) working in the Institute.

The Board desired that for the appraisal of the performance of faculty, the guidelines and scoring system as notified by the UGC be kept in view and a draft format for APARS of the faculty be presented in the next meeting.

Item No. 26-3.7: To consider the leave case of Dr. Geetanjali Sharma, Assistant Professor, Department of Humanities and Social Sciences.

The item was withdrawn and presented afresh as a separate table agenda, item no. T-26.6.1.

Item No. 26-4.0: Items for Ratification

Item No. 26-4.1: To consider the ratification of the Annual Report and Audited Accounts of the Institute for the year 2011-12.

The Board ratified the Annual Report and Annual Accounts of the Institute duly certified by the Principal Director of Audit (Central) Ahmadabad (Branch Office at Jaipur) for the year 2011-12.

Item No. 26-4.2: To ratify the appointment of Prof. Vishwanath Sinha as Emeritus Professor in the Institute.

The Board ratified the decision.

Item No.26-4.3: To ratify the extension of the tenure of Prof. M.K. Banerjee, Steel Chair Professor.

The Board ratified the decision.

Item No.26-4.4: To consider the case of extension of the tenure of Technicians appointed on contract basis.

The Board ratified the decision.

Item No.26-4.5: To consider case for approval of minor changes in the recruitment rules for non-faculty cadres.

The Board ratified the decision. The representative MHRD member informed that similar modifications to the model recruitment rules for non-faculty positions are under consideration of the Ministry and shall be notified soon. The Board desired to defer the recruitment process by a month for those positions for which the modifications are ratified, as the Ministry Representative informed that it should be possible for them to ratify the changes well before that. The Board desired that the recruitment process for non affected positions be expedited.

Item No.26-4.6: To consider the case of sanctioning of extraordinary leave to Dr. Sandeep Sancheti.

The Board ratified the decision.

Item No.26-5.0: Reporting Items

Item No.26-5.1: To report the advertisement to fill up the administrative posts in the Institute.

The Board noted the progress.

Item No.26-5.2: To report the advertisement to fill up the Backlog Posts reserved for SC/ST/OBC and Physically Handicapped for non-teaching positions in the Institute.

Board noted the progress with satisfaction.

Item No.26-5.3: To report the advertisement to fill up the posts of Technicians on Contract basis.

Board noted the progress.

Item No.26-5.4: To report the holding of 8th Convocation of the Institute.

The Board noted it with appreciation and wished a grand success for the same. It also desired that the function may preferably be concluded within the time frame available as per the schedule of the Hon'ble President for the function.

Item No.26-5.5: To report the closing ceremony of Golden Jubilee.

The Board noted it with appreciation and wished a grand success for the same.

Item No.T-26-6.0: TABLE AGENDA

Item No.T-26-6.1: To consider the case of resignation submitted by Dr. Geetanjali Sharma, Assistant Professor in Humanities Department.

The Board accepted the resignation of the Dr. Geetanjali Sharma with immediate effect, i.e. from the afternoon of 22.05.2013, without waiving off the salary of 3 months for the notice period. The Board granted her Extra Ordinary Leave (EOL) for the period she was supporting her ailing husband.

Item No.T-26-6.2: To consider the case of a faculty member demanding for disciplinary action on the basis of the complaint of a female student of the Institution.

The details of the case and the subsequent recommendations of the women Cell were presented to the Board. Considering the merit of the case, Board took the following decisions;

- (i) The concerned faculty member should be put on suspension with immediate effect.
- (ii) A charge sheet may be served to the concerned faculty.
- (iii) An Inquiry Officer may be appointed to look into the matter and propose punishment, if required. The Chairman Board of Governors is authorized by the Board to appoint the Inquiry Officer.
- (iv) The faculty concerned may be asked to submit an affidavit stating that he will not cause or intend to cause any harm to the complainant. In case, he refuses to give the affidavit, the case may be reported to police.

Item No.T-26-6.3: To consider the case of Dr. Mahesh Kumar Jat, Assistant Professor/Reader in Civil Engineering Department for redesignation as Associate Professor with AGP of Rs.9000/-

On knowing the details of the case the Board approved that Dr. Mahesh Kumar Jat shall be re-designated as Associate Professor with AGP of Rs. 9000/- from the 2.3.2011 notionally. However, the financial benefits shall be given to him from the date of joining back the Institute (i.e. 25.3.2012) after availing leave.

Item No.T-26-6.4: To consider and suggest mechanism for implementation of Career Advancement Scheme (CAS) for promotion of faculty members of the Institute.

After knowing the status, issues and proposal with respect to the agenda, the Board approved the eligibility criterion for screening of applications for implementations of CAS at different levels;

1. Upto 17.08.2009, the eligibility of an applicant shall be determined as per the guidelines of 5th CPC provided by the AICTE for the promotion under CAS for different faculty cadres.
2. From 18.08.2009 uptill 22.03.2012, the eligibility of an applicant shall be determined on the basis of the notification issued by the Ministry for implementation of the recommendations of the Sixth pay Commission in the CFTIs and the minimum qualification defined therein for different faculty cadres (Notification no. 23-I/2008-TS.II dated 18.08.2009).
3. From 23.03.2012 to the last date of filing the CAS application, the eligibility of an applicant shall be determined on the basis of the Recruitment Rules for faculty provided by the Ministry and adopted by the Board of Governors in its 23rd meeting.

The Board directed that the screening of the applications on the basis of these guidelines for eligibility, be done through a Department level Committee (to be formed by the Head of the respective department) within four days of the issuance of the office order by the Institute Administration in this regard. Failing in achieving so in any Department, the Director is authorized to constitute an Institute Level Committee for scrutinizing the applications to short

list the eligible candidates for appearing before the Selection Committee for financial upgradation under CAS as a onetime as suggested by the Ministry while notifying the model Recruitment Rules for the faculty position vide their letter no. F.33-7/2011-TS.III dated 14.03.2012.

The Board also decided that as per the adopted RRs and the earlier notifications issued by the Ministry of Human Resource Development from time to time, all benefits under CAS shall be applicable from the date of approval of the recommendations of Selection Committees by the Board.

Item No.T-26-6.5: To report the matter related to release of retirement benefits to Prof. S.G. Modani.

Board noted the matter and decided that the retirement benefits to Prof. S. G. Modani shall be paid as per rules. Further, the recommendations received in the legal advice be perused. The Board desired that Institute should formulate a policy for providing working for willing superannuated faculty.

Item No.T-26-6.6: To consider the adoption of HAG scale in the Institute as per directive of the Ministry.

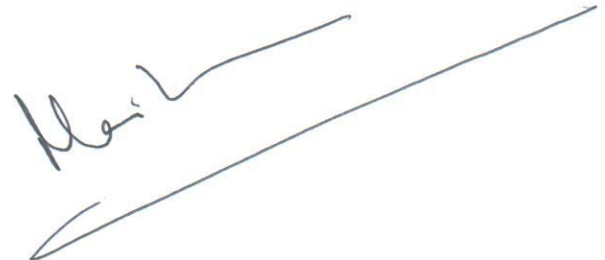
The Board approved the adoption of MHRD directives (notification no.34-9/2012-TS.III dated 22.3.2013 and 8.4.2013) for the same with effect from 18.8.2009.

Item No.T-26-6.7: To consider the request of Prof. Sandeep Sancheti for the grant of HAG as per Directive of the Ministry.

The Board based on the decision on item no.T-26-6.6 granted the HAG to Prof. Sandeep Sancheti.

Item No.T-26-6.8: To consider to grant voluntary retirement to Prof. Sandeep Sancheti from the post of Professor in the Department of Electronics and Communication Engineering.

Board approved the request to Prof. Sandeep Sancheti for voluntary retirement from the services at the Institute from the position of Professor in the Department of Electronics and Communication Engineering with immediate effect waiving off the notice period.

A handwritten signature in black ink, followed by a long, thin diagonal line extending from the bottom left towards the top right.