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MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR
(Deemed University)

**MINUTES OF THE 8TH MEETING OF BOARD OF GOVERNORS HELD ON
30TH SEPTEMBER 2006**

The eighth meeting of the Board of Governors was held on 30th September 2006 at 3.30 P.M. in the conference room of administrative block of the Institute. The following were present:

1	Shri Mukul Kasliwal	:	Chairman
2	Dr. G.L. Jambhulkar Deputy Educational Advisor MHRD, New Delhi (Representing Shri Ravi Mathur, Jt. Secretary)	:	Member
3	Shri A.K. Chhatwani Sr. Vice President M/s Larsen & Turbo Limited Powai, Mumbai	:	Member
4	Shri Abhay Jain Director M/s Ambika Petro Chemical (P) Ltd. Bangalore	:	Member
5	Prof. Ranjit Singh Director Netaji Subhash Institute of Technology New Delhi	:	Member
6	Shri S. Mohan Director (Finance) MHRD, New Delhi	:	Special Invitee
7	Shri Mohan Guruswamy Chairman Centre for Policy Alternative, New Delhi	:	Special Invitee

8	Dr.. S.C. Pathak Prof. of Mechanical Engineering MNIT, Jaipur	:	Member
9	Dr. R.K. Yadava Reader, Metallurgical Engineering Department MNIT, Jaipur	:	Member
10	Prof. R.P. Dahiya Director, MNIT, Jaipur	:	Member-Secretary

The Board members Prof. Surendra Prasad, Director, IIT Delhi; Prof. S.C. Saxena, Director IIT Roorkee; Shri Hari Shankar Singhanian, Chairman & Managing Director, J.K. Corporation Limited; Prof. Venugopal Reddy, Vice Chancellor, Andhra University and Special Invitee Dr. Rajeev Sharma, Bombay Hospital could not attend the meeting.

Chairman welcomed the members present in the meeting and appreciated that the accelerated progress, keeping in view the excellence in technical education, has been continued which should take the MNIT in the forefront of the Technological Institutes. Director gave an overview of the progress made in the Institute after the last BOG meeting. He gave a break up of the students admitted in U.G., P.G. and Ph.D. programmes in the academic year 2006-07. It has been for the first time that full time Research Scholars with Institute fellowship have been admitted for pursuing Ph.D. programmes. Placements of the students through campus placements organised by the Institute has been quite encouraging. This is evident from the fact that annual package to the tune of Rs. 12.00 lakhs is in the offing in comparison to Rs. 7.40 lakhs offered to some students last year. The Board appreciated the good placement record.

Director informed the Board that a contingent of 71 students participated in the all India Sports meet organised by the Birla Institute of Technology & Science (BITS), Pilani held from 13th to 17th September 2006. One of our students Ms. Perrine Sandrine won 5 gold medals in the meet. The Board invited Ms. Perrine Sandrine and all the

Board members congratulated her in person for her outstanding performance. Ms. Perrine Sandrine has come from Marutius. She gave some suggestions for improving the facilities for games and sports citing the facilities available to her in her native country. It was decided that Ms. Perrine Sandrine may be involved in improving the MNIT games and sports facilities.

The agenda items were then taken up and the decisions made are as follows:

Item No. 1.0: To confirm the minutes of the 7th meeting of the Board of Governors held on 24th June 2006

The minutes were circulated to all the members of the Board. No comments were received and hence the Board confirmed the minutes of the meeting.

Item No. 2.0: To note the action taken on the decisions made in 7th meeting of the Board of Governors of the Malaviya National Institute of Technology Jaipur held on 24th June 2006

The action taken on various items were noted by the Board. As regards creation of four funds and administrative posts approved by the Board in its 7th meeting, (Item Nos. 3.3 and 3.5 respectively of the 7th Board meeting), it was decided that the matter should be followed up with the Ministry of Human Resource Development (MHRD). The MHRD representatives present in the meeting were requested to give priority for the administrative and financial clearance of these issues.

Item No. 3.0: Items for consideration

Item No. 3.1 To consider the recommendations of the 7th meeting of the Finance Committee held on 30th September 2006

The 7th meeting of the Finance Committee was held on 30th September, 2006 at 2.00 P.M. in the conference room of the administrative block of the Institute. The Board

resolved that its minutes should be circulated to the members of the Board for their consideration.

Item No. 3.2 : To consider for approval recommendations of the Selection Committee meetings held for faculty positions under the Career Advancement Scheme

There were detailed discussions about the grievances as well as the procedural details for conducting the selections under the Career Advancement Scheme (CAS). Meetings of the Selection Committees for 13 departments were held under CAS from 18th to 21st August 2006. Director gave details regarding the rules applicable under the CAS and the procedure followed right from the time of inviting applications, screening of the applications, representations made by the faculty members, addressing grievances and interviewing the short-listed applicants by the Selection Committees of different Departments. One representative from the AICTE and also one from the UGC, as per the approved composition of the Selection Committee, were present in all the Selection Committees from 18th to 21st August 2006. The committees were chaired by the Director. Expert members of the committees, however, were different for different Departments.

At this juncture several of the Board Members including the Chairman of the Board noted that various representations have been made by the faculty members in respect of the CAS. The issue was discussed at great length and all the Board Members felt very strongly that there should be a transparent mechanism for addressing the grievances of the faculty members. The Director pointed out that he too felt the need of constituting the grievance redressal committees not only for teaching staff but also for non-teaching staff. The Chairman concurred with his views and pointed out that these would augur well for maintaining high standards of governance. All affected parties should be given fair chance to put forward their grievances and should have the right to be heard.

Accordingly, it was decided that two grievance redressal committees be formed as follows a) Grievance Redressal Committee for Teaching Staff; and b) Grievance Redressal Committee for Non-teaching Staff. The Chairmen of these Committees will be the Dean, Faculty Affairs and the Dean, Administration, for the teaching and non-teaching staff respectively.

The names of the Committee Members should be put up to the Board in the next meeting for its perusal. The mandate of the two Committees would be to go through all the grievances received, prepare a comprehensive report and then put up to the Board. In the case of CAS, Board shall refer the matter to the Selection Committee(s), if required, for their consideration.

The members of the Board agreed with the Chairman Board of Governors that it is important to redress the grievances, but at the same time there should be no compromise on the quality.

After the Board members were fully satisfied with the procedures and various aspects involved in the selections, the sealed envelopes containing recommendations made by the selection committees for the faculty members of various departments under the Career Advancement Scheme were opened and placed before the Board for consideration and approval. The Board members unanimously approved the recommendations of the Selection Committees for implementation.

Item No. 3.3: To review the decision regarding the effective date of giving higher cadre for the faculty members interviewed in the year 2004 under the Career Advancement Scheme

The matter was discussed in detail and it was resolved that the effective date for giving higher cadre for notional seniority to the faculty members interviewed in the year 2004 under the Career Advancement Scheme should be made applicable as per the CAS rules prescribed by the AICTE and the Ministry of Human Resource Development.

Item No. 3.4: To consider the minutes of the 8th meeting of the Senate held on 14th September 2006

The minutes of the 8th meeting of the Senate held on 14th September 2006 were placed before the Board. As per directions given by the Board in its 7th meeting held on 24th June 2006 to take 2 student representatives as Senate members, Ms. Mamta Gupta of B. Tech. VII Semester (Electronics Engineering) and Mr. Manu Augustine of M. Tech. III Semester (Manufacturing System Engineering) have been included in the Senate as student representatives.

Recommendation of the Senate for changing the name of the Department of Metallurgical Engineering to the Department of Metallurgical and Materials Engineering was considered by the Board and approved. The Board also gave approval for the B.Tech. degree awarded by the department to be B.Tech. in Metallurgical and Material Engineering with a revised curriculum. This will be applicable from the academic session 2007-08.

Item No. 3.5: To consider the progress of TEQIP

The progress made under TEQIP was considered to be satisfactory. The activities under the TEQIP are moving ahead at good pace.

Item No. 3.6: To consider the programme for the Second Convocation of the Institute : Degrees & Medals to be awarded and Distinguished Alumni awards

The 2nd Convocation of the Institute is scheduled to be held on 7th October, 2006 for awarding degrees to the students graduated in the academic year 2005-06. The Board appreciated and approved the proposal for organizing the 2nd Convocation of the Institute within a short time span of about six months. The name proposed for the Chief Guest, Dr. Chidambaram, Principal Scientific Adviser to the Government of India and that of Shri Sunil Arora, Principal Secretary to the Chief Minister of Rajasthan as Guest of Honour were highly appreciated and approved by the Board.

The names for the distinguished alumni awards were placed before the Board for consideration and approval. The Board approved the names of Shri R.C. Gupta, CEO (CMD) M/s ARCEE Ispat Udyog, Haryana; Shri S.P. Mathur, Additional Director General of Police, Chennai; Shri V.S. Sunder, Retd. Air Marshal, Indian Air Force, Delhi and Shri R.L. Gupta, Chief Engineer, New Business Development Modg Inc., New York (USA) for the distinguished alumni awards.

Item No. 3.7: To consider the case of Prof. Ranjit Singh for gratuity and pension

There was detailed discussion on the case of Prof. Ranjit Singh for payment of gratuity and pension for the services rendered by him in the erstwhile MREC. Prof. Singh was requested not to be present in the Board meeting while his case was being discussed. Prof. Singh who is presently working as Director, Netaji Subhash Institute of Technology (NSIT), New Delhi was a faculty of this Institute since 12.02.1981 to 01.05.2005. He was granted extraordinary leave from 31.10.2001 to 01.05.2005 for taking up assignment as Principal at Engineering College, Bikaner followed by the assignment of Principal at Sir Chotu Ram College of Engineering, Murthal (Sonapat). His services were ceased from the Institute w.e.f. 02.05.2005 since he did not join back after completion of his period of leave. But this decision was not put up before the Board for approval at that time and the case has since been pending. The Chairman called the personal file of Prof. Ranjit Singh and the Board examined the entire case in detail. After detailed discussion it was resolved that gratuity and pension be allowed to Prof. Ranjit Singh for the service rendered by him in the Institute. The gratuity and pension should be calculated as per rules applicable for the Institute employees until his date of service which is 31.10.2001.

Item No. 4.0: Cases for ratification

Item No. 4.1: Lists of experts approved by the Chairman for CAS interviews

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Item No. 4.2: Appointment of Assistant Engineer (Electrical) approved by the Chairman.

Both the decisions were ratified by the Board.

Item No. 5.0: Reporting items

The Board noted with appreciation the items reported to it.

Item No. 6.0: Table agenda

Item No. TA 1.0: To consider the recommendation of Department of Metallurgical Engineering regarding change of existing name of the branch from "Metallurgical Engineering" to Metallurgical and Materials Engineering"

The Board already approved this item while considering the minutes of 8th Senate meeting under Item No. 3.4.

Item No. TA 2.0: To seek directions from the Board of Governors with regard to holding of Departmental Promotion Committee (DPC) for the Non-teaching posts

The matter was discussed in detail and Dr. G.L. Jambhulkar suggested that a Cadre Review Committee should be constituted to make a comprehensive proposal for the Non-teaching posts of the Institute. This was agreed by the Board.

Item No. TA 3.0: To seek directions from the Board on Assured Career Progression (ACP) for 'B', 'C', 'D' category employees to grant selection scale

Dr. G.L. Jambhulkar, Dy. Educational Advisor, MHRD informed the Board that a uniform policy under the Assured Career Progression (ACP) for the 'B', 'C' and 'D' category of employees has been approved by the Ministry on the basis of 12 and 24 years of service. This was already approved by the BOG in its 3rd meeting held on 17.11.2003. The Board resolved that the MHRD approved scheme applicable to all NITs should be followed in the Institute.

Item No. TA 4.0: *To consider and approve the Memorandum of Association of Malaviya National Institute of Technology Jaipur Alumni Association (MNITJAA) and merger of MEGA (Malaviya Engineering Graduates Alumni) with MNITJAA*

The Board appreciated and approved the proposal for merging MNIT Jaipur Alumni Association and Malaviya Engineering Graduates Alumni to have a single Association, under the name Malaviya National Institute of Technology Jaipur Alumni Association (MNITJAA). The Memorandum of Association of MNITJAA was also considered and approved.

Item No. TA 5.0: *To consider to grant full reimbursement of testing and other charges paid by the employees of this Institute for taking their & their family's treatment at certain Hospitals*

The Board considered the proposal. It was resolved that the Institute employees can avail medical facilities of Government hospitals/diagnostic centres and also those coming under the approved list of CGHS and the charges will be reimbursed as per the Government of India norms.

The meeting ended with a vote of thanks to the Chair.


Prof. R.P. Dahiya
Director &
Member-Secretary